

**ADDENDUM TO RULES AND REGULATIONS**  
**BROOKSIDE EAST CONDOMINIUM ASSOCIATION**

The following addendum to the Rules and regulations shall be voted on by the Board of Directors of Brookside East Condominium association on August 8, 2016.

The **management** shall be known as: HSR Property Services, LLC  
7601 W. 191<sup>st</sup> St., Ste., 1E  
Tinley Park, IL 60487  
(815) 806-9990

**MOVE-IN/OUT FEE:**

When moving in, a fee of \$225.00 will be assessed to the buyer of the unit. The purpose of this fee is to cover any damages that may occur during the moving process. Following the move, a board member will inspect the common elements area of the property. \$200.00 will be returned to the buyer, if damages have not occurred, and \$25.00 will be retained by the Association for administrative fees. The management must be notified, in advance, regarding moving dates

When moving out, a fee of \$225.00 will be assessed to the seller of the unit. The purpose of this fee is to cover any damages that may occur during the moving process. Following the move, a board member will inspect the common elements area of the property. \$200.00 will be returned to the seller, if damages have not occurred, and \$25.00 will be retained by the Association for administrative fees. The management must be notified, in advance, regarding moving dates.

**If management is not notified, in advance, regarding moving dates, the unit's account will be assessed a penalty fee.**

This applies to all renters and the fee is the responsibility of the owner who is renting the unit.

**ELEVATOR USE DURING MOVE:**

Use of the elevator is available during the move, while still being conscious of all residents. Elevator doors should not be held open unnecessarily and the elevator should not be held on a specific floor. It is recommended that elevator use, for moving purposes, not be done after 6:00 p.m.